

*City of Gulfport Firefighters' Retirement Pension Fund*  
**Minutes: Meeting of September 4, 2019**

**1. CALL TO ORDER**

Brian Campbell called a meeting of the Board of Trustees for the Firefighters' Retirement Pension Fund to order at 2:10 PM. Those persons present included:

**TRUSTEES**

Brian Campbell, Chair  
Rene Fernandez  
Don Howard, Secretary  
Michael O'Toole(arrived at 2:30PM)

**OTHERS**

Dale Everhart, Resource Centers (Administrator)  
Jennifer Gainfort, AndCo (Consultant)  
Scott Christiansen, Christiansen & Dehner (Attorney)

**2. PUBLIC COMMENT**

There was no public comment.

**3. Board**

**a. Election Update**

An election was held for the trustee seat previously held by Chief Marenkovic. In a memorandum from Scott Baur, it was reported that Brian Campbell won the election in a 7-6 vote. Mr. Campbell provided the completed ballots for the election. Mr. Campbell's term on the Board will expire April 15, 2023.

**b. Fifth Trustee**

The seat currently held by Don Howard expired earlier this year. The seat is filled by a vote of the other trustees of the Fund. In that there was not at least 3 trustees(a quorum) excluding Mr. Howard, present at this point in the meeting, the vote on this seat was postponed.

**4. APPROVAL MINUTES: April 18, 2019**

The Trustees reviewed the minutes of the April 18, 2019 meeting.

Don Howard made a motion to approve the April 18, 2019 minutes. Rene Fernandez seconded the motion, approved by the Trustees 3-0.

**5. REPORTS**

**a. Investment Consultant (Jennifer Gainfort, AndCo Consulting)**

Jennifer Gainfort reported that the 2<sup>nd</sup> quarter of this calendar year was a strong quarter. Both equities and fixed income returns were positive. These strong earnings erased almost all of the losses that were reported at the end of the previous calendar year. Equities were down in May due to a tariff war, with the US increasing tariffs, and talking of future additional increases in tariffs. The US also banned sales of technology equipment to the Chinese telecommunications firm Huawei. In June, the market reached all time highs. This was due in part to optimism following the G20 summit wherein an agreement to cease escalations of tariffs occurred between the US and China. Further, the Federal Reserve was dovish, with

potential interest rate cuts looming. For the quarter, large cap stocks outperformed small cap stocks, and domestic equity growth stocks outperformed value stocks, as they have for nine out of the last 10 quarters. Fixed income also performed well, with lowering interest rates resulting in higher bond returns.

In reviewing the Plan's asset allocation, no large allocation changes occurred from quarter to quarter. All asset classes are within target allocations, which provide for a +/- range of 5% of targets. Fund assets as of 6/30/2019 totaled \$4,806,631. Income and appreciation for the quarter totaled \$168,845. Third quarter performance was 3.64%, compared to the policy rate of 3.70%. 3.64% is in the top 7% of other funds.

Fund manager DANA(Core Equity) will be closely watched going forward due to past performance, although it was noted that the performance has been better since the 2<sup>nd</sup> calendar quarter of this year.

**b. Attorney Report (Scott Christiansen, Christiansen & Dehner)**

Scott Christiansen reminded the Board to file the annual Financial Disclosure document.

Mr. Christiansen reported that a new member forms package was completed, including DROP forms, and distributed to Resource Centers for use.

Mr. Christiansen reported that \$80,740 of share money had been distributed.

Mr. Christiansen discussed potential meeting dates for 2020. The dates will be considered by the Trustees at the 10/17/19 meeting.

Mr. Christiansen provided a memorandum to the trustees concerning cyber liability insurance. Jennifer Gainfort from AndCo stated that AndCo had raised their coverage to the \$5,000,000 amount referenced in the memorandum. This matter will be further reviewed by Resource Centers and discussed at a subsequent meeting.

**Mr. O'Toole arrived at the meeting at 2:30PM.**

Mr. Christiansen discussed the recent firefighter cancer legislation that had been enacted, calling for a line of duty disability pension if any firefighter is disabled due to any of 21 types of cancer.

**Mr. Don Howard made a motion to authorize Mr. Christiansen to prepare an ordinance to add the cancer presumption language to the plan and to send the draft ordinance directly to the City of Gulfport officials. Mr. O'Toole seconded the motion, approved by the Trustees 4-0.**

**Mr. Brian Campbell made a motion to elect Mr. Don Howard as the 5<sup>th</sup> Trustee. Mr. O'Toole seconded the motion, approved by the Trustees 3-0. Mr. Howard did not vote.**

Mr. Howard's term is 4/1/19 to 4/1/23. Resource Centers is to notify the City of Gulfport, requesting that Mr. Howard be appointed as the 5<sup>th</sup> trustee as a ministerial duty.

Mr. Brian Campbell reported that the April 1, 2019 Summary Plan Description update had been provided to the plan membership.

c. Administrator Report (Dale Everhart, Resource Centers)

1. Fiduciary Liability Insurance

Mr. Everhart reported that the fiduciary liability insurance policy had been renewed.

2. Salem Trust Payment Register

Mr. Everhart referenced the provided payment register for current retirees of the plan.

3. 2018 Share Plan Schedule & Statements

Mr. Everhart referenced the provided 2018 Share Plan Schedule and Statements. The Statements for each member were given to Mr. Brian Campbell for distribution to the membership.

6. Plan Financials

a. Warrant Dated September 4, 2019

The Trustees reviewed the disbursements for payment of invoices contained in the Warrant dated September 4, 2019.

Michael O'Toole made a motion to approve the Warrant dated September 4, 2019 for payment of invoices. Don Howard seconded the motion, approved by the Trustees 4-0.

b. Benefit Approvals

There were no benefit approvals.

7. OTHER BUSINESS

Proposed Benefit Improvements

An actuarial cost note provided by Foster & Foster was reviewed and discussed. The note provided the cost of the accrual rate for firefighters going from a sliding scale to 3.5%.

8. SCHEDULED NEXT REGULAR MEETING

The Trustees previously scheduled their next regular quarterly meeting for Thursday, October 17, 2019 at 2:30 PM.

9. ADJOURNMENT

There being no further business, Chair Brian Campbell adjourned the meeting at 2:45 PM.

Respectfully submitted,

  

---

Don Howard, Secretary